

Date: 22/10/2025

Time: 11:30 AM

Venue: Principal's Chamber

Action Taken Report (Meeting held on 18/06/2025)

1. Successfully organized a one-day awareness programme on Digital Scam and Cyber Security in collaboration with the Department of IT.
2. Conducted sessions on identifying online frauds, safe digital practices, and cybersecurity awareness.
3. Ensured active participation of students and faculty, enhancing digital literacy.
4. Strengthened collaboration between IQAC and the Department of IT for academic and awareness initiatives.



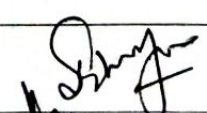


Purpose of the Meeting

The meeting was conducted to review institutional quality measures and to discuss further initiatives for academic growth, digital advancement, and overall smooth functioning of the college.

Meeting Agenda:


1. Ensure proper functioning of the college through effective coordination and monitoring.
2. Strengthen and expand digital repository in all areas.
3. Encourage faculty to pursue Ph.D. and Major/Minor research projects.
4. Proposal for opening a full-fledged Media Cell in the college.


Members Present:

Sl No	Name	Designation	Sign
1	Dr Santosh Kumar	Principal	
2	Shri Nayan Basu	Advisor	
3	Dr Sanjukta Bhattacharjee	IQAC Coordinator	
4	Mr. Alemjungshi Imchen	HOD, Department of IT	
5	Dr. Alomi Cynthia Shikhu	Co-Coordinator, IQAC	

Meeting Minutes

1. The IQAC Coordinator presented the Action Taken Report (ATR) of the meeting held on 18/06/2025. The members expressed satisfaction over the successful conduct of the Cyber Security awareness programme and its impact on digital awareness among students and staff.
2. The Principal emphasized the need for the proper and smooth functioning of the college, highlighting effective coordination among departments and adherence to academic and administrative responsibilities.
3. The committee discussed the importance of strengthening the digital repository in all areas, ensuring systematic digital documentation of academic, administrative, and institutional records.
4. It was proposed to encourage faculty members to pursue Ph.D. programmes and apply for Major and Minor research projects, thereby enhancing research culture and academic excellence in the institution.
5. The members also discussed the need to establish a full-fledged Media Cell for the college to manage documentation, publicity, and digital presence of institutional activities.
6. The proposals were deliberated upon, and the members unanimously agreed to take necessary steps for implementation.


Principal
Pranab College
Dimapur : Nagaland
Principal
PRANAB COLLEGE
Dimapur, Nagaland


IQAC Coordinator
Pranab College
Dimapur : Nagaland
IQAC
Coordinator
PRANAB COLLEGE
Dimapur, Nagaland